

**9th ANNUAL
IRISH FILM & TELEVISION AWARDS
RULES & GUIDELINES FOR 2011 / 2012
ALL SUBMISSION CATEGORIES**



The Irish Film & Television Awards are presented annually to celebrate outstanding Irish achievement in Film and Television.

The 9th Annual Irish Film & Television Awards

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INTRODUCTION

The Irish Film & Television Awards are presented annually by the Academy, and are a platform to honour and celebrate outstanding Irish creativity, talent and achievement; to encourage a high standard of arts and technique in work produced.

The Awards are open to all talented Irish people working in the film and television industries in Ireland and internationally on titles screened during the Awards year (1st December 2010 – 31st January 2012)

Irish Film & Television Awards (IFTA)
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ELIGIBILITY FOR FILM TITLES

Eligibility for Feature Film Titles to the Irish Film and Television Awards is subject to the general rules set out below, and special rules for the individual categories. Please read this section carefully to determine if your project is eligible for submission.

- 1) All references to Ireland mean the island of Ireland.
- 2) Entries for Acting, Craft, Technical, Director or Writing Categories are open only to Irish persons (defined as a, b or c below) working on Irish and/or international projects.
 - a. Born in Ireland (32 counties) *or*
 - b. Have Irish Citizenship *or*
 - c. Be full-time resident in Ireland (minimum of 3 years).
- 3) Entries for Best Film categories must satisfy both criteria “a” and “b” below.
 - a. Projects whose principal photography took place fully or partially in Ireland
Or
Projects which are funded or part-funded through Section 481, the Irish Film Board, Northern Ireland Screen, Irish broadcaster(s), BAI Sound & Vision, Arts Council, Arts Council of Northern Ireland, private Irish investment.
Or
Projects owned in the majority by an Irish registered company (32 counties).
 - b. Submissions must be first screened in Ireland or internationally theatrically / at a festival within the period 1st December 2010 and January 31st 2012, or if screened at a festival before that period, must be either televised or screened to a paying audience (i.e. theatrical releases, etc) or released on DVD to purchase or rent either in Ireland or internationally for the first time. For titles that will be screened for the first time between the submission deadline November 29th and January 31st 2012 please specify the release date/screening date and include documentation confirming same.
- 4) Eligibility is contingent on receipt of Screening / Broadcast Dates to be included with the Entry Form.
- 5) Eligibility for all categories shall be determined by credits as they appear on screen. In the event of any dispute, the organisers reserve the right to declare any achievement ineligible, or to withhold any Awards until any dispute is resolved.
- 6) Irish language entries are eligible in all categories however any DVD copies submitted for competition must be supplied with English subtitles. If you would like your submission to be put forward for the Special Irish Language Award please indicate on the Entry Form with the person’s name you are submitting for consideration. There is no extra submission fee required.
- 7) Eligible feature length submissions are defined as being over 40 minutes in length.
- 8) Entries previously submitted for consideration for IFTA are ineligible.
- 9) Only final cut entries are eligible.

SUBMISSIONS

Nominees - Only one person can be submitted for consideration for each category with the exception of:

- **Film** - A maximum of two Producers may be submitted once they are both the Lead Producers of which one of these can be a non-Irish Producer as per their contractual obligations.
- **Acting** categories - More than one actor can be submitted per title.
- **Make-Up & Hair** - There can be a maximum of two individuals submitted (HoD for Hair, HoD for Make-Up).
- **Sound** is a team award, for which there can be a maximum of three names submitted (covering Location Sound, Sound Mixing, and Sound Editing/Design. A minimum two of the three must be HoD’s & Irish.
- **Script** – There can be a maximum of two individuals submitted if it is a Writing Partnership
- **Score** – There can be a maximum of two individuals submitted if it is a Composing Partnership.

AWARD CATEGORIES FOR FILM & CRITERIA

- FILM**
Imaginative, well-crafted films that show story-telling ability, visual flair, production value and directorial skill in a feature film.
- DIRECTOR**
Excellence in Feature Film Directing.
- SCRIPT FOR FILM**
Entries must demonstrate story-telling ability and developed characters and plot.
- ACTOR IN A LEAD ROLE IN FILM**
Excellent performance by an actor in a lead role in a feature length film.
- ACTRESS IN A LEAD ROLE IN FILM**
Excellent performance by an actress in a lead role in a feature length film.
- ACTOR IN A SUPPORTING ROLE IN FILM**
Excellent performance by an actor in a supporting role in a feature length film. Does not include cameos, supporting roles must be integral to the plot of the film.
- ACTRESS IN A SUPPORTING ROLE IN FILM**
Excellent performance by an actress in a supporting role in a feature length film. Does not include cameos, supporting roles must be integral to the plot of the film.
- DIRECTOR OF PHOTOGRAPHY ****
Entries must demonstrate a knowledge and skill of cinematography, suitability of style with subject matter and location, in a Feature Film, Feature Documentary, TV drama or Sitcom.
- ORIGINAL SCORE****
Entries must demonstrate suitability of an originally composed musical score to the plot/theme of a Feature Film, Feature Documentary, TV drama or Sitcom.
- PRODUCTION DESIGN ****
Excellence in Production Design in a Feature Film, Feature Documentary, TV drama or Sitcom.
- MAKE-UP & HAIR ****
Excellence in Hair & Make-up in a Feature Film, Feature Documentary, TV drama or Sitcom.
- COSTUME DESIGN ****
Excellence in Wardrobe and Costume Design in a Feature Film, Feature Documentary, TV drama or Sitcom.
- EDITING ****
Excellence in editing, combining technical skill, integration of appropriate formats (narrative, graphics, effects, etc), sound, style, and understanding of format in a Feature Film, Feature Documentary, TV drama or Sitcom.
- SOUND ****
Excellence in all areas of Sound – Location Recording, Sound Mixing and Sound Editing/ Design in a Feature Film, TV drama or Sitcom.
- FEATURE DOCUMENTARY**
A theatrically released non-fiction film dealing creatively with cultural, artistic, historical, social, scientific, economic or other subjects with the emphasis on fact and not on fiction. Eligible titles will not have been solely commissioned by a broadcaster and need to have been screened theatrically prior to being broadcast.

*** These categories are across Feature Film & Television Drama /Series Titles*

IFTA Reserves the right to make changes to criteria (see Terms & Conditions)

SUBMISSION FEES* FOR FILM TITLES

Film	€100 / £85
Director	€60 / £51
Script for film	€60 / £51
Actor in a Lead Role in Film	€60 / £51
Actor in a Supporting Role in Film	€60 / £51
Actress in a Lead Role in Film	€60 / £51
Actress in a Supporting Role in Film	€60 / £51
Director of photography	€60 / £51
Original score	€60 / £51
Production design	€60 / £51
Make-up & Hair	€60 / £51
Costume design	€60 / £51
Editing	€60 / £51
Sound	€60 / £51
Feature Documentary	€100 / £85

***NB Submission fees listed above are exclusive of VAT and are subject to VAT @ 21%.**

(e.g. €100 submission fee = €121 incl 21% VAT / €60 submission fee = €72.60 incl VAT)

ELIGIBILITY FOR TELEVISION TITLES

Eligibility for Television titles to the Irish Film & Television Awards is subject to the general rules set out below, and specific rules for the individual categories. Please read this section carefully to determine if your project is eligible for submission.

- 1) All references to Ireland mean the island of Ireland.
- 2) Entries for Acting, Craft, Technical, Director or Writing Categories are open only to Irish persons (defined as a, b or c below) working on Irish and/or international projects.
 - a. Born in Ireland (32 counties) *or*
 - b. Have Irish Citizenship *or*
 - c. Be full-time resident in Ireland (minimum of 3 years)
- 3) Entries for Television Drama and Television Programme categories must satisfy both criteria "a" and "b" below.
 - a. Projects whose principal photography took place fully or partially in Ireland
Or
Projects which are funded or part-funded through Irish Broadcaster(s), the Irish Film Board, S481, Northern Ireland Screen, BAI Sound & Vision, Arts Council, Arts Council of Northern Ireland, private Irish investment.
Or
Projects owned in the majority by an Irish registered company (32 counties)

Submissions must be first televised in Ireland or internationally within the period 1st December 2010 to January 31st 2012. For titles that will be screened for the first time between the submission deadline November 29th and January 31st 2012 please specify the broadcast date & broadcasters and include documentation confirming same

- 4) Eligibility is contingent on receipt of Screening / Broadcast Dates to be included with the Entry Form.
- 5) Irish language entries are eligible in all categories however any DVD copies submitted for competition must be supplied with English subtitles. If you would like your submission to be put forward for the Special Irish language Award please indicate on the Entry Form. There is no extra submission fee required.
- 6) A Television programme may only be entered into **ONE genre category only** (i.e. Entertainment, Single Documentary, Documentary Series, Sport, Factual, Children's, Current Affairs/News)
- 7) Entries previously submitted for consideration for IFTA are ineligible.
- 8) Only final cut entries are eligible.

SUBMISSIONS

Nominees - Only one person can be submitted for consideration for each category with the exception of:

- **Television** - A maximum of two Producers may be submitted once they are both the Lead Producers of which one of these can be a non-Irish Producer as per their contractual obligations.
- **Acting** - categories - More than one actor can be submitted per programme.
- **Make-Up & Hair** - There can be a maximum of two individuals submitted (HoD for Hair, HoD for Make-Up).
- **Sound** is a team award, for which there can be a maximum of three names submitted (covering Location Sound, Sound Mixing, and Sound Editing/Design). Two of the three must be HoD and must satisfy Irish eligibility.
- **Script** – There can be a maximum of two individuals submitted if it is a Writing Partnership
- **Score** – There can be a maximum of two individuals submitted if it is a Composing Partnership.

AWARD CATEGORIES FOR TELEVISION & CRITERIA

TELEVISION GENRE CATEGORIES

CHILDREN'S / YOUTH PROGRAMME

Open to live studio / factual / live action / animated programme / drama. Entries should demonstrate ability to both communicate with and entertain the specific target audience. This category is not open to animated shorts.

CURRENT AFFAIRS / NEWS

Current Affairs entries should demonstrate integrity, reportage skills, research and investigate skills of programme-makers. They can comprise of studio discussion or a mixture of studio discussion and investigative journalism. Must be a single programme, not a compilation.

News entries (submissions accepted only from each broadcaster) must consist of a complete unedited news programme (as transmitted), and demonstrate news editing and reporting skills, with a minimum of one unedited live / pre-recorded report.

DOCUMENTARY SERIES

Documentary Series should be of three or more episodes and have a continuous narrative or be linked by a central theme. Documentary series should be creative and of high quality, and demonstrate a distinctive skill and intelligence in responding to and capturing the essence of their subject.

DOCUMENTARY

Single documentary (can be a one or two-parter) about a finite subject, open to documentaries made for television. Entries should be creative and of high quality, and demonstrate a distinctive skill and intelligence in responding to and capturing the essence of their subject.

ENTERTAINMENT PROGRAMME

Excellence in entertainment content. This category is open to chat shows, game shows, quizzes, panel games, music, variety, magazine shows, comedy and comedy series.

FACTUAL PROGRAMME

Excellence in factual content. This category is open to factual, fly on the wall, travel, lifestyle, environment, arts, history, natural history and science programming.

REALITY PROGRAMME

Excellence in reality content. Category open to programmes where participants are put into an environment or format and the observed interacting in situations devised by a producer, including where in a single episode subjects act according to format rules, longer form real life soap operas when there is significant production intervention or staging, and scale formats where casts of contestants perform tasks within a constructed universe.

SPORTS PROGRAMME

This category is open to studio based live sports broadcasts / event coverage, sports documentaries, specials and sports magazine shows.

CRAFT / TECHNICAL CATEGORIES FOR TELEVISION

DIRECTOR TELEVISION

Excellence in directing.

DIRECTOR OF PHOTOGRAPHY TELEVISION

Entries must demonstrate a knowledge & skill of cinematography, suitability of style with subject matter and location.

EDITING TELEVISION

Excellence in editing, combining technical skill, integration of appropriate formats (narrative, graphics, effects, etc), sound, style, and understanding of format. A maximum of one person can be submitted.

SOUND TELEVISION

Excellence in all areas of Sound – Location Recording, Sound Mixing and Sound Editing/ Design in television.

IFTA Reserves the right to make changes to criteria (see Terms & Conditions)

AWARD CATEGORIES FOR TELEVISION & CRITERIA

TELEVISION DRAMA

ACTOR IN A LEAD ROLE IN TELEVISION

Excellent performance by an actor in a lead role a TV Drama / Sitcom.

ACTRESS IN A LEAD ROLE IN TELEVISION

Excellent performance by an actress in a lead role a TV Drama / Sitcom.

ACTOR IN A SUPPORTING ROLE IN TELEVISION

Excellent performance by an actor in a supporting role in a TV Drama / Sitcom. Does not include cameos, supporting roles must be integral to the plot of the programme.

ACTRESS IN A SUPPORTING ROLE IN TELEVISION

Excellent performance by an actress in a supporting role in a TV Drama / Sitcom. Does not include cameos, supporting roles must be integral to the plot of the programme.

DRAMA

Drama Series / Soap: a returning drama of more than one episode in which the main characters and context continue through the series. Submissions should be imaginative, well-crafted dramas that show flair, strong characterisation, compelling storyline and directorial skill.

Single Drama: a single (or two episode) self-contained drama of any length.

Drama Serial: A drama of more than one episode wherein the story and characters develop through episodes and the story is completed in the final episode. Submissions should be imaginative, well-crafted dramas that show flair, strong characterisation, compelling storyline and directorial skill.

DIRECTOR TELEVISION DRAMA

Excellence in directing a TV Drama or Sitcom.

WRITER TELEVISION DRAMA

Entries must demonstrate story-telling ability and developed characters and plot in a TV Drama or Sitcom.

COSTUME DESIGN **

Excellence in Wardrobe and Costume Design in a Feature Film, Feature Documentary, TV drama or Sitcom.

DIRECTOR OF PHOTOGRAPHY **

Entries must demonstrate a knowledge & skill of cinematography, suitability of style with subject matter and location, in a Feature Film, TV drama or Sitcom.

EDITING **

Excellence in editing, combining technical skill, integration of appropriate formats (narrative, graphics, effects, etc), sound, style, and understanding of format in a Feature Film, TV drama or Sitcom. A maximum of one person can be submitted

MAKE-UP & HAIR **

Excellence in Hair & Make-up in a Feature Film, TV drama or Sitcom.

ORIGINAL SCORE **

Entries must demonstrate suitability of an originally composed musical score to the plot/theme of a Feature Film, Feature Documentary, TV drama or Sitcom.

PRODUCTION DESIGN **

Excellence in Production Design in a Feature Film, TV drama or Sitcom.

SOUND **

Excellence in all areas of Sound – Location Recording, Sound Mixing and Sound Editing/ Design in a Feature Film, Feature Documentary, TV drama or Sitcom.

*** These categories are across Feature Film & Television Drama /Series Titles*

IFTA Reserves the right to make changes to criteria (see Terms & Conditions)

SUBMISSION FEES* FOR TELEVISION TITLES

Children's / Youth Programme	€100 / £85
Current Affairs / News	€100 / £85
Documentary Series	€100 / £85
Documentary	€100 / £85
Drama	€100 / £85
Entertainment Programme	€100 / £85
Factual Programme	€100 / £85
Reality Programme	€100 / £85
Sports Programme	€100 / £85
Director Television	€60 / £51
Director of Photography Television	€60 / £51
Editing Television	€60 / £51
Sound Television	€60 / £51
Actor in a Lead Role in Television	€60 / £51
Actor in a Supporting Role in Television	€60 / £51
Actress in a Lead Role in Television	€60 / £51
Actress in a Supporting Role in Television	€60 / £51
Costume Design	€60 / £51
Director of Photography	€60 / £51
Director Television Drama	€60 / £51
Editing	€60 / £51
Hair & Make-Up	€60 / £51
Original Score	€60 / £51
Production Design	€60 / £51
Sound	€60 / £51
Writer Television Drama	€60 / £51

***NB Submission fees listed above are exclusive of VAT and are subject to VAT @ 21%.**

(e.g. €100 submission fee = €121 incl 21% VAT / €60 submission fee = €72.60 incl VAT)

ELIGIBILITY FOR SHORT FILMS

Eligibility for Short Films to the Irish Film & Television Awards is subject to the general rules set out below, and special rules for the individual category. Please read this section carefully to determine if your project is eligible for submission.

- 1) All references to Ireland mean the island of Ireland.

- 2) All Awards are open only to Irish persons (defined a, b or c below).
 - a. Born in Ireland (32 counties) *or*
 - b. Have Irish Citizenship *or*
 - c. Be full-time resident in Ireland (minimum of 3 years)

- 3) All eligible title entries must satisfy both criteria “a” and “b” below.
 - a. Projects whose principal photography took place fully or partially in Ireland
Or
 Projects which are funded or part-funded through Irish broadcaster(s), the Irish Film Board, Northern Ireland Screen, S481, BAI Sound & Vision, Arts Council, Arts Council of Northern Ireland, private Irish investment.
Or
 Projects owned in the majority by an Irish registered company (32 counties)

 - b. Submissions must be either screened as a support to a theatrically released film in Ireland
Or
 Televised within the period 31st December 2010 and January 31st 2012
Or
 Accepted into at least **one** of the festivals recognised by the Academy or televised within the period 1st December 2010 and January 31st 2012. If your film has been screened at a festival that is not included on this list, it may still be accepted at the discretion of the Academy’s Short Film Jury.

Irish Festivals	International Festivals
Belfast Film Festival	Angers Premiers Plans
Boston Irish Film Festival	Aspen Shortsfest
Celtic Media Festival	Berlin International Film Festival
Chicago Irish Film Festival	BFM International Film Festival
Cinemagic	Bite The Mango Film Festival
Clones Film Festival	Brest European Short Film Festival
Cork International Film Festival	Brooklyn International Film Festival
Darklight Digital Film Festival	Cannes International Film Festival
Dingle Film Festival	Chicago International Film Festival
Dublin International Film Festival	Cinema Jove International Film Festival
Foyle Film Festival	Clermont-Ferrand International Short Film Festival
Galway Film Fleadh	Custas Vila do Conde Festival
GAZE Film Festival	Drama Short Film Festival, Greece
Guth Gafa Documentary Film Festival	Eat Our Shorts Student Film Festival
Horrorthon Film Festival	Edinburgh International Film Festival
Irish Reels Film Festival, Seattle	Encounters International Short Film Festival
London Irish Film Festival	Filmfest Hamburg
Los Angeles Irish Film Festival	Flanders International Film Festival
Mid Ulster Film Festival	Flickerfest, Australia
New York Film Fleadh	Horrorthon Film Festival
Kerry Film Festival	Locarno Film Festival
Stranger Than Fiction Documentary Festival	London International Film Festival
San Francisco Irish Film Festival	Los Angeles International Short Film Festival
Waterford Film Festival	Mecal International Short Film Festival
	Melbourne International Film Festival
	Oberhausen International Short Film Festival
	Palm Springs International Film Festival
	Raindance Film Festival
	Rio de Janeiro International Short Film Festival
	Rotterdam International Film Festival
	Rushes Soho Shorts Festival
	São Paulo International Film Festival
	Short Expression: International Film Festival, Guanajuato
	Sundance Film Festival
	Sydney Film Festival
	Tampere International Short Film Festival
	The Times BFI London Film Festival
	Toronto Worldwide Short Film Festival
	TCM Classic Shorts Competition
	Uppsala International Film Festival, Sweden
	Venice Film Festival

- 4) Eligibility is contingent on receipt of Screening / Broadcast Dates to be included with the Entry Form:
 - 5) Entries previously submitted for consideration for IFTA are ineligible.
 - 6) Eligibility for Awards shall be determined by credits as they appear on screen. In the event of any dispute, the organisers reserve the right to declare any achievement ineligible, or to withhold any Awards until any dispute is resolved.
 - 7) Irish language entries are eligible in all categories however any DVD copies submitted for competition must be supplied with English subtitles. If you would like your submission to be put forward for the Special Irish language Award please indicate on the Entry Form. There is no extra submission fee required.
 - 8) Eligible entries for Short Film must be between 1 min and 40 mins in length.
 - 9) Only final cut entries are eligible – rough cuts, etc, will not be accepted.
-

BEST SHORT FILM CRITERIA

Judges will look for innovative, engaging and original stories, visual flair and skill. Open to live action and animated shorts across fiction and non fiction.

SUBMISSION FEE* FOR SHORT FILM TITLES

Short Film €50 / £42

****NB Submission fees listed above are exclusive of VAT and are subject to VAT @ 21%.***
(e.g. €50 submission fee = €60.50 incl VAT)

IFTA Reserves the right to make changes to criteria (see Terms & Conditions)

ELIGIBILITY FOR ANIMATION TITLES

Eligibility for Animation Titles to the Irish Film and Television Awards is subject to the general rules set out below, and special rules for the individual category. Please read this section carefully to determine if your project is eligible for submission.

- 1) All references to Ireland mean the island of Ireland.
- 2) All Awards are open only to Irish persons (defined a, b or c below) working on Irish and/or international projects.
 - a. Born in Ireland (32 counties) *or*
 - b. Have Irish Citizenship *or*
 - c. Be full-time resident in Ireland (minimum of 3 years)
- 3) All eligible title entries must satisfy both criteria 'a' and 'b' and 'c' below:
 - a. Projects whose principal photography took place fully or partially in Ireland
Or
Projects which are funded or part-funded through Irish Broadcaster(s), the Irish Film Board, S481, Northern Ireland Screen, BAI Sound & Vision, Arts Council, Arts Council of Northern Ireland, private Irish investment.
Or
Projects owned in the majority by an Irish registered company (32 counties)
 - b. Submissions must be first screened within the period 1st December 2010 to January 31st 2012.
 - c. Eligible Irish animation submissions must feature Irish individuals in at least five of the following roles:
- Director, Executive Producer, Producer, Writer, Creator, Composer, Animation, Storyboards and Art Direction.
- 4) Eligibility is contingent on receipt of Screening / Broadcast Dates to be included with the Entry Form:

For titles that will be screened for the first time between the submission deadline November 29th and January 31st 2012 please specify the screening or broadcast date and include documentation confirming same.
- 5) Entries previously submitted for consideration for IFTA are ineligible.
- 6) Eligibility shall be determined by credits as they appear on screen. In the event of any dispute, the organisers reserve the right to declare any achievement ineligible, or to withhold any Awards until any dispute is resolved
- 7) Irish language entries are eligible in all categories however any DVD copies submitted for competition must be supplied with English subtitles. If you would like your submission to be put forward for the Special Irish language Award please indicate on the Entry Form. There is no extra submission fee required.
- 8) Only final cut entries are eligible – rough cuts, etc, will not be accepted.

BEST ANIMATION CRITERIA

Judges will look for visual flair, imaginative use of style and method using traditional and/or digital formats, in innovative and engaging, original animation. Eligible titles should demonstrate best use of an animation technique, relevant to the style of the project in accordance with budget. Open to features, series, shorts and singles, either created in Ireland and/or key animation production carried out in Ireland (specifically 50% minimum of storyboarding / 50% minimum of a series' episodes animated in Ireland).

SUBMISSION FEE* FOR ANIMATION TITLES

Animation €50 / £42

***NB Submission fees listed above are exclusive of VAT and are subject to VAT @ 21%.**

(e.g. €50 submission fee = €60.50 incl VAT)

IFTA Reserves the right to make changes to criteria (see Terms & Conditions)

THE ONLINE SUBMISSION PROCESS

The online process in 2011 on www.ifta.ie is the only method for submission. In order to process your application online, you will be asked for the following information so please ensure you have all the items listed below to hand prior to completing this form - as you will not be able to proceed to the final stages of the application form without all of the listed items.

1. Full contact details of the person responsible for making this submission to whom IFTA will send all correspondence relating to this submission.
2. The name and contact details of each person you are submitting for nomination.
3. A JPEG still of the project and any headshots of the actors being submitted. (NB: The provided image must be of the actor/actress <u>in character</u> for whichever role they are being nominated.) The JPEG image must be saved as the project's title, and for any actors headshots the first name then surname then the projects title. Please note the JPEG image will be used in the Voting Pages of the Academy website & for the Print Programme should your title be shortlisted. Please note minimum resolution of 300 DPI required.
4. A brief biography of each person being submitted for consideration (less than 50 words - this should be a max of 350 characters including spaces). Please note the biography will be used in the Voting Pages for the Academy Members, Jury & for the Print Programme should your title be shortlisted.
5. A Brief Synopsis of the Project (less than 50 words - this should be a max of 350 characters including spaces). Please note the synopsis will be used in the Voting Pages for the Academy Members, Jury & for the Print Programme should your title be shortlisted
6. Payment in full - online payment methods accepted Visa, Mastercard and Laser only. Costs quoted are net of VAT which will be added on the payment page. Prices quoted are in Euro and are equivalent to: €100 = £85; €60 = £51; €50 = £42.
7. To follow by post no later than 5PM Friday 2nd December 2011– the correct number of submission DVDs per category (as outlined on p. 18) is required. Submitted DVDs must be non-region specific and of the highest quality and must also be identical to the version actually screened. All DVDs should be in clear PVC wallets with the title clearly marked. Do not send DVDs in plastic cases/shells as the cases will be discarded. You will require a printer to print the reference copy you will be given at the final stage of the submission which needs to be enclosed with your DVDs.
8. Confirmation that you have read this Rules & Guidelines document as supplied by IFTA

Once you have completed your online submission, you will be allocated a reference number, and will just need to send in your submission DVDs.

Please quote your unique reference number in the subject header in all correspondence to IFTA.

DEADLINE FOR RECEIPT OF ALL ON-LINE APPLICATIONS IS 3PM ON TUESDAY 29th NOVEMBER 2011
DEADLINE FOR RECEIPT OF ALL DVDs IS 5PM ON FRIDAY 2nd DECEMBER 2011

NOTE: FAILURE TO SUBMIT YOUR DVDs BY 5PM FRIDAY 2nd DECEMBER MAY RESULT IN YOUR SUBMISSION BEING WITHDRAWN.

DVDs

You are required to submit a set number of DVDs as set out below. These are for the Jury Members who will be voting in each category. (IFTA will cover the cost of distribution of DVDs to the Jury). All DVDs have to be in a clear PVC wallet with the title clearly labeled and episode number (if applicable), and Awards Year "2012".

In the case of submitted films and television drama titles, an EPK or press clip must also be submitted to IFTA.

CATEGORY	# DVDs	CATEGORY	# DVDs
Best Film Director Script for film	150	Drama Director Television Drama Writer Television Drama	150
Actor in a Lead Role Film Actor in a Supp Role Film Actress in a Lead Role Film Actress in a Supp Role Film	130	Actor in a Lead Role TV Actor in a Supporting Role TV Actress in a Lead Role TV Actress in a Supporting Role TV	130
Feature Documentary	10	Director Television Director of Photography Television Editing Television Sound Television	80
Costume Design Director of Photography Hair & Make-Up Production Design	70	Children's / Youth Programme Current Affairs / News Documentary Documentary Series Entertainment Programme Factual Programme Reality Programme Sports Programme	80 80 80 80 80 80 80 80
Sound Editing Original Score	70		
Animation Short	10 10	Irish Language	10

As a result of jury overlaps certain DVD submission numbers have been grouped. Therefore, the same number of DVDs is required to submit your project into one or all categories within each group. For example, anyone submitting for Best Film will send in 150 DVDs, as will anyone submitting for Best Film, Director and Script for Film. Please note that no more than 420 DVDs will be required for any one project submitted.

For Television Series being submitted, please submit one episode on DVD that best represents the project. You can submit different episodes for different categories (i.e. if you are submitting for Drama Series, Actor, Director, Costume, Editing, etc.)

Submitted DVDs must be non-region specific and of the highest quality and must also be identical to the version actually screened. Do not send DVDs in hard plastic cases/shells as these cases will be discarded prior to being sent to Jury. There should also be no inserts or promotional material.

DVDs ARE TO ARRIVE TO IFTA NO LATER THAN 5PM FRIDAY 2nd DECEMBER 2011. IF IFTA HAS NOT RECEIVED YOUR DVDs BY THIS DATE YOUR APPLICATION MAY BE WITHDRAWN.

In order to give submitters the best available prices on DVD duplications, IFTA has negotiated the following rates. Please reference IFTA when calling regarding your duplication requirements to ensure you are availing of these special rates.

Specialist AV Ltd (Joe Murphy)

Phone:01-6641300
14, Emerald Cottages, Dublin 4
info@specialistav.ie
www.specialistav.ie

20 copies @ € 2.25 Per unit
30 copies @ € 2.25 Per unit
40 copies @ € 1.55 Per unit
50 copies @ € 1.55 Per unit
60 copies @ € 1.25 Per unit
70 copies @ € 1.25 Per unit
80 copies @ €1.25 Per unit
90 copies @ €1.25 Per unit
100 copies @ € 1.25 Per unit
120 copies @ €0.90 Per unit
140 copies @ € 0.90 Per unit
160 copies @ € 0.90 Per unit
180 copies @ € 0.90 Per unit
200 copies @ € 0.90 Per unit

Price includes Duplication & Printing & PVC Wallet.
Prices are subject to VAT @ 21%
Time frame: Approx. 24 hours from final proof sign off.

DVD unit rate includes:

- 1 colour print of (a) Film/TV/Short Title and (b) 2012 (Awards Year),
- Duplicated (up to 2 hours)
- PVC wallet with flap

All DVD duplication rates are ex-vat. Orders must be paid for prior to delivery. Preferred methods of payment are credit card, laser or cheque.

If you wish to avail of this special service, please contact the DVD duplication company directly – quoting Irish Film & Television Awards (IFTA) as a reference.

If you are located outside of the Dublin area, you can send your DVD to the duplication company and then arrange for them to be sent on directly to IFTA as long as you inform the duplication company of the project's specific Reference number, allocated via your online submissions.

TERMS AND CONDITIONS

- IFTA reserves the right to change or amend these rules and regulations without notice and at any time.
- IFTA reserves the right to not present an Award Category if there are not enough submissions entered.
- IFTA reserves the right to amend or change criteria if necessary and such changes will be published in www.ifta.ie, and submitters to the relevant category will be notified.
- IFTA reserves the right to announce a shortlist less than, or more than, four nominees.
- Entries received after the deadline are ineligible. Incomplete entries are also ineligible.
- IFTA recommends careful consideration in submitting nominees names and that all parties involved are consulted in advance of making the submission to check that the correct individuals are submitted and to ensure their eligibility. **Please note that any changes made to these credits once the Voting Season has begun will result in an administration charge of €100, or could result in the submission being dropped.**
- Eligibility for all awards shall be determined by credits as they appear on screen. In the event of any dispute, IFTA reserves the right to declare any achievement ineligible, or to withhold any Awards until any dispute is resolved.
- IFTA reserves the right to move or remove from the submission process a project they deem to be entered in the wrong category.
- IFTA reserves the right to withdraw a title & return full payment if the submitted DVDs are not received by Friday 2nd December 2011.
- IFTA reserves the right to discard any DVD cases & packaging if the submitted DVDs or screeners are not in clear PVC wallets.

BY SUBMITTING THE ENTRY FORM, THE ENTRANT:

- Confirms that they have read this document including the eligibility criteria carefully.
- Gives the organisers the right to use excerpts from the project for the broadcasting of the Awards ceremony in Ireland and the UK, as well as permission to include stills and clips under 40 seconds for all Awards-related press, internet, mobile, podcasts, webcasts, television and radio coverage, both nationally and internationally.
- Acknowledges that all individuals submitted for consideration have been notified of and are in agreement with this entry.
- Acknowledges that the entry has not been submitted for consideration previously to the IFTAs.
- Confirms acceptance of the rules of the Irish Film & Television Awards, and that they are the authorised person to make the submission.
- Confirms all information given on the entry form is correct to the best of their knowledge.
- The entrant agrees to use best endeavors to ensure that the nominee, if short listed, will be in attendance at the Awards Ceremony.
- The IFTA organisers reserve the right to use clips and stills from the ceremony, photos from the event, red carpet, etc for promotional purposes. These are for non-commercial purposes.
- Gives the organisers permission to publish stills, synopsis & biographies on the official awards website and in the official print programme for the 9th Annual Irish Film & Television Awards.

CONTACT DETAILS

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All general queries regarding Submissions, Eligibility and Criteria should be directed to submissions@ifta.ie

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